**2020 SHU SOUP Project Proposal Information**

Please refer to the Proposal Guide found on the Social Responsibility Committee website for more detailed expectations and tips. This document will guide you through the purpose of each question.:   
<http://socialresponsibilitycommittee.sienaheights.edu/tips-for-event-and-project-design.html>

|  |  |  |
| --- | --- | --- |
|  | | |
| **Project Expectations** | | |
| **Objective Expectations**  Your project should aim to accomplish one or more of the following…   * to introduce community members to social issues within their community * to teach community members about the importance of social responsibility * to encourage active participation in developing and/or implementing solutions to social problems * to help community members build relationships with their communities * to provide a solution to a social problem |  | **Topic Expectations**  Our committee focuses on projects that cover areas of social responsibility such as:  Race & Ethnicity  LGBTQ  Gender  Socioeconomic Status  Environment  Ability Status  Education  Health  Body Diversity  There are many topics that address the welfare and interests of all members of society.  **This list is meant to provide examples rather than be all-inclusive.** |
| **Partnership Expectations**  One of the objectives of the social responsibility committee is to foster relationships within the university and surrounding community. In order to encourage this collaboration, we are requiring that applicants provide the name of at least one current SHU student **and** at least one faculty or staff member who will participate in the development and/or implementation of the project.  If the application is being submitted on behalf of a student group or organization, please also provide the name of that group. The staff/faculty member on the project can be the group’s advisor. | | |
|  | | |

**Please type directly into the proposal form below and provide additional attachments as necessary. Email your completed proposal to the Social Responsibility Committee:** [socialresponsibility@sienaheights.edu](mailto:socialresponsibility@sienaheights.edu)

**2020 SHU SOUP Project Proposal Form**

|  |  |
| --- | --- |
| **Name of Project:** |  |

|  |
| --- |
| **Section I. Applicant Information** |

|  |  |  |
| --- | --- | --- |
| Current SHU Student | Name: | Main project contact? |
|  |  |
| Email Address: | Phone Number: |
|  |  |
| Briefly explain the role this individual will play in this project: | |
|  | |
| Is this on behalf of a student organization or group? If so, please list the org(s)… | |
|  | |

|  |  |  |
| --- | --- | --- |
| Current SHU Staff/Faculty | Name: | Main project contact? |
|  |  |
| Email Address: | Phone Number: |
|  |  |
| Briefly explain the role this individual will play in this project: | |
|  | |

|  |
| --- |
| **Section II. Project Information** |

**1) Describe your proposed project.**

Include a projected timeline and indicate who will be involved in the project. Your response should articulate your project goal and the method your project will use to achieve it.

|  |
| --- |
|  |

**2) Explain briefly how the project meets one or more of the following objectives:**

|  |  |
| --- | --- |
| **to** introduce community members to social issues within their communities |  |
| **to** teach community members about the importance of social responsibility |  |
| **to** encourage active participation in developing and/or implementing solutions to social problems |  |
| **to** help community membersbuild relationships with their communities |  |
| **to** provide a solution to a social problem |  |
| **and why the project matters to the Siena Heights campus or local community:** | |
|  | |

**3) Provide a detailed budget.**

Be as specific as possible. How much will the project cost to implement? What expenses will there be (direct and indirect)? How will you use SHU SOUP funding towards the realization of your project? What will your plan be if SHU SOUP can only partially fund your project? Attach an additional sheet if necessary.

|  |
| --- |
|  |

**4) What (if any) alternative funding sources have you considered for this project?**

|  |
| --- |
|  |

**5) How might this project build on past or current projects addressing a similar issue?** Are there any organizations or projects that are working to address a similar issue? On campus, locally, nationally, globally? If so, what has been a challenge for them? How have they seen success? How does your project contribute to that?

|  |
| --- |
|  |

**If there are any, how might you collaborate with other community members doing similar work?**

|  |
| --- |
|  |

**6) What plans do you have to continue to work with this project (or the specific social issue it addresses) in the future?**

|  |
| --- |
|  |

**7) Have you considered the materials required for your project and what will happen to them after the project is completed?**

|  |
| --- |
|  |

**8) How will you evaluate the success of your project?**

|  |
| --- |
|  |