By signing below, we are supporting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to represent the Siena Heights University Student Government E-Board as a candidate for the position of **Treasurer.**

**Duties of the Treasurer include**: (1) Attend Executive Board and Allocation Board meetings as called by the President. (2) Keep an accurate and true account of all finished transactions of the Student Government. (3) Present a verbal financial report, including a list of the transactions that have occurred since the last Government meeting, at each Student Government meeting. (4) Be responsible for all financial correspondence of Student Government. (5) Notify an organization’s President, Student Government Representative, and advisor of due receipts one week prior to their due date. **Treasurer candidates** ***must have completed 12 credit hours and have at least a 3.0 GPA.***