By signing below, we are supporting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to represent the Siena Heights University Student Government E-Board as a candidate for the position of **Historian.**

**Duties of the Historian include**: (1) Attend Executive Board and Allocation Board meetings as called by the President. (2) Keep a roll of Student Government members and maintain an accurate attendance record for both Government and committee meetings. (3) Take minutes and attendance at all Student Government meetings, which will be typed and published monthly for approval by Student Government. (4) Post minutes publicly and file all original Student Government minutes. (5) Inform Executive Board Officers and Senators in violation of the attendance policy. **Historian candidates** ***must have completed 12 credit hours and have at least a 3.0 GPA. Please attach a statement, with a minimum of 150 words, stating why you are qualified for this position and/or a resume.***

**Please return completed form to the Student Government Office (HUB 208D) / Email by March 2nd, 2021 by 12pm EST. Elections will take place March 3rd, 2021 to March 17th, 2021. The results will be posted by March 19th, 2021**.