OneDrive location

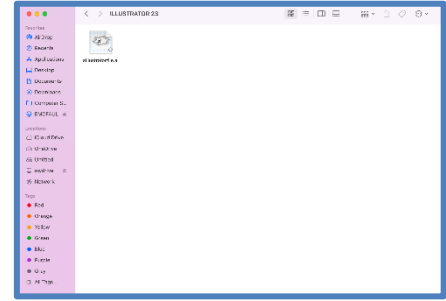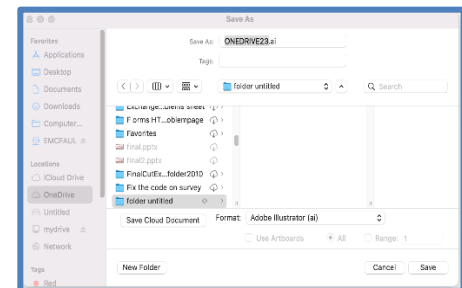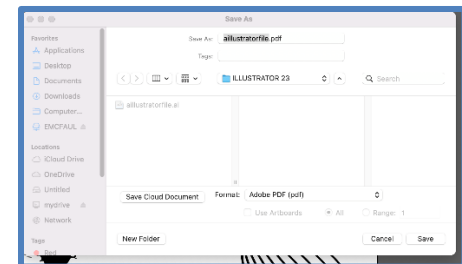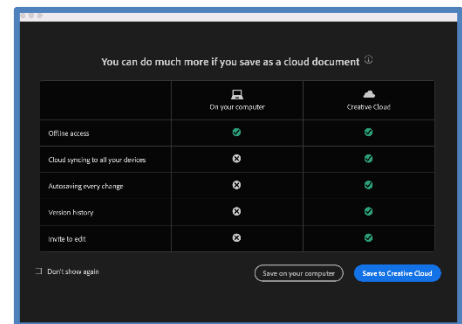|	
Open your **OneDrive folder**, and make sure your account is working, if you set it up will show up under the applications, on the left side of the menu, look under locations: **OneDrive** should show in that location. **Tap on** one of your files stored in your **OneDrive folder**, and then you can open it from that location, or begin a new document to save.	
Your **OneDrive** will mount and open under the **Favorites menu, on the left side of the Application menu.** **Tip:** A **quick way** to open files from any Adobe programs, is to store them in your **OneDrive**, and open them from your **personal drive location**.	

New file and Folder Save from Illustrator

Open **the Illustrator** application, login with your **credentials, and design** a file. A **New Menu pops up**. **Save on your computer**, then **file saves**, tap on **OneDrive** and a folder, and **tap on O.K. Under the favorite tap on the OneDrive to the left side.** Tap on the Middle section, **Where**: section, tap on the down arrow to **OneDrive**. , to open the full menu, next to the **OneDrive tap** on **the drop-down** arrow, and to the left bottom corner, tap on the **New Folder button**. Type a name for the designs, **tap on** the **create button**, and save your document in the new location.	

Saving & Storing Tips

Student drives are mounting on the left side, which will be their account, if you have any Art files, **migrate** to your **OneDrive account**.
Note: Every **new file created** from any **Adobe** application, will need to **re-map** saving location on the Mac device. **Reminder**: Any file **open** from your **personal OneDrive** will **remain saved, stored, and secure** in your **OneDrive location.**