



SIENA HEIGHTS UNIVERSITY
EXAMPLE OF PRACTICUM LOG
CSV – MDP SOUTHFIELD
COMMUNITY SERVICES PRACTICUM

SAMPLE

DATE	HOURS	ACTIVITIES
1/10	2	Orientation to the Soup Kitchen. Toured the facility. Discussed practicum goals with my supervisor, S. Smith. Finalized my practicum schedule. Reviewed mission statement, operating calendar, and employee handbook. Signed confidentiality statement.
1/12	5	Served lunch. Attended a meeting of the local church council with S. Smith where funding support for the Soup Kitchen was discussed. Worked on setting up a plan for a new program to work with mothers with pre-school age children on good nutritional habits. This is the primary program I will be developing and delivering during my practicum. ***** Be specific in recording entries. Include detailed notes describing the client's situation and summarize the main issues addressed, plans developed, and results achieved. Utilize the SOAP format outlined on pp. 534-536 of the textbook. Total # of hours: _____

Supervisor's Signature: _____ **Date:** _____

Student's Signature: _____ **Date:** _____